

APPLICATION FOR BUSINESS LICENSE
TOWN OF TOWNSEND

The undersigned applicant, being duly authorized by law to practice, conduct, pursue or carry on the business of hereby makes application in accordance with an Ordinance of the Town of Townsend for a business license for the period ending December 31, 20 and submits herein the following information:

1. Applicant's Name & Title
2. Trade Name of Business
3. Mailing Address for License
4. Business Phone & Fax Numbers:
5. Physical Address of Business
6. Nature of Business
7. State Business License No.
8. Manufacturers gross receipts in connection with or from the business during the year ending on the 31st day of December preceding.
9. Merchants and Bottlers aggregate cost value of all merchandise purchased for sale in the course of such business during the year ending on the 31st day of December preceding.
10. The undersigned applicant further states that he has complied and will continue to comply with all the Ordinances of the Town of Townsend.

MAKE CHECK PAYABLE TO: TOWN OF TOWNSEND
MAIL TO:
Town of Townsend
PO Box 223
Townsend, DE 19734

Signature of Applicant or Corporate Officer
Print Name Plainly Here
Title
Home Address of Applicant or Corporate Officer
Contact Number

INSTRUCTIONS ON REVERSE SIDE

Mail or present this application together with fee in the required amount to the Town of Townsend, PO Box 223, Townsend, DE 19734.

**Section 2.** No person shall conduct or engage in any trade, business or occupation within the Town of Townsend for which a license is required without first having obtained a license therefore and paid the license fee prescribed.

Advertising Agency	\$125.00	Motel/Hotel (5 rooms - \$5.00/Room)	\$125.00
Amusement Operator	\$125.00	Motion Picture Theater	\$125.00
Architect (Per Architect)	\$250.00	Motor Vehicle Serviceman	\$125.00
Attorney-at-Law (Per Attorney)	\$250.00	Nursing, Rest or Convalescent Home	\$125.00
Auctioneer	\$125.00	Open Market Operator	\$125.00
Bank, Trust, Loan & Credit Union	\$250.00	Optometrist (Per Optometrist)	\$250.00
Barber - First 2	\$125.00	Outdoor Music Festival Promoter	\$250.00
- 3 or more	\$250.00	Parking Lot or Garage Operator	\$125.00
Beautician - First 2	\$125.00	Pawnbroker	\$125.00
- 3 or more	\$250.00	Pest Control Services	\$125.00
Bowling Alley	\$125.00	Pharmacist	\$250.00
Broadcasting Station	\$125.00	Photographer	\$125.00
Broker (Per Broker)	\$125.00	Physical Therapist (Per Therapist)	\$250.00
Car Wash	\$125.00	Physician and/or Surgeon (Per Doctor)	\$250.00
Certified Public Accountant (Per Accountant)	\$250.00	Plant Nursery and/or Florist	\$125.00
Cesspool Cleaner	\$125.00	Podiatrist (Per Podiatrist)	\$250.00
Chiropractor (Per Chiropractor)	\$250.00	Pool Table Operator	\$125.00
Coin Operated Amusement Machine Owner	\$125.00	Printer	\$125.00
Coin Operated Electronic Video Machine Owner	\$125.00	Private Detective Agency	\$125.00
Coin Operated Vending Machine Owner	\$125.00	Professional Engineer (Per Engineer)	\$250.00
Commercial Sign Business	\$125.00	Professional Land Surveyor (Per License)	\$250.00
Computer Related Services	\$125.00	Psychologist (Per Psychologist)	\$250.00
Contractor	\$250.00	Public Accountant (Per Accountant)	\$250.00
Day Care Operator - 6 Children and under	\$125.00	Public Stenographer	\$125.00
- 7 Children and above	\$250.00	Publishers	\$125.00
Dental Lab	\$125.00	Real Estate Brokers, Appraisers & Managers	\$125.00
Dentist (Per Dentist)	\$250.00	Real Estate Property Manager	\$125.00
Distributor	\$125.00	Real Estate Salesperson or Associate Broker	\$125.00
Drayman or Mover	\$125.00	Rental Services	\$125.00
Eating Establishment	\$125.00	Sales Representative	\$125.00
Employment Agent	\$125.00	Schools & Education Services	\$125.00
Entertainers	\$125.00	Scientific Laboratory	\$125.00
Entertainment Agent or Operator	\$125.00	Scrap & Waste Material Services	\$125.00
Finance or Small Loan Agency	\$250.00	Secondhand Dealer of Precious Metals	\$125.00
Gas, Light, Power, Cable TV		Security Services	\$125.00
& Telephone Company	\$825.00	Shoe Repairman	\$125.00
General Repairman	\$125.00	Tailor & Garment Services	\$125.00
Health Spa or Health Club	\$125.00	Taxicab or Bus Operator	\$125.00
Income Tax Consultant	\$250.00	Taxidermist	\$125.00
Incorporator	\$125.00	Telephone Answering Service	\$125.00
Insurance Adjustor Office	\$125.00	Television Repairman	\$125.00
Insurance Agent	\$125.00	Tourist Home	\$125.00
Janitorial & Cleaning Service	\$125.00	Travel Agency	\$125.00
Laundry Service Operator	\$125.00	Undertaker	\$125.00
Linen Supplier	\$125.00	Veterinarian	\$250.00
Manicurist	\$125.00	Warehouseman	\$125.00
Manufactured Home Park (Per Space)	\$ 6.00	Wholesale News Agency	\$125.00
Manufacturer's Agent or Representative	\$125.00	All Businesses Not Listed	\$125.00
Mercantile Agency or Collection Agency	\$125.00		

**Section Three-** All Professionals employed by a Professional Establishment are covered by the establishment license as noted in the fee schedule.

**Section Four-** Business licenses must be renewed annually. Licenses will not be renewed unless the fee is paid. Licenses must be renewed by January 31<sup>st</sup> of each year.

**Section Five-** All fees are to be paid to the Town Financial Officer who will issue the annual licenses. Applications for a license shall be prepared on forms established by the Town Financial Officer and may require such reasonable information as may be necessary for that officer to effectuate this Ordinance. It shall be unlawful for any person, either directly or indirectly, to conduct any business or to use in connection therewith any vehicle, premises, machine or device, in whole or in part, for which a license or permit is required by this Code, without a license or permit therefore being first produced and kept in effect at all times required.

**Section Six- Denial of License.** The Town Financial Officer may deny the issuance of a license if the person is obligated to the Town for any other taxes, fees, assessments, reimbursements or if not licensed by the state.

**Section Seven** In the event that the license fee set forth herein is not paid on or before February 15<sup>th</sup> of each year, then the licensee shall incur a penalty fee in the amount of two (2) times the amount of the license fee and increase by ten percent (10%) per month until the same is paid.

**Section Eight- Collection of Fees** The amount of any unpaid fee, the payment of which is required pursuant to this chapter, shall constitute a debt due to the Town. The Town Solicitor shall, at the direction of the Town Financial Officer, institute civil suit in the name of the town to recover any unpaid fee. No civil judgment or any act by the Town Solicitor, the license officer or the violating licensee shall bar or prevent a criminal prosecution for each violation of this chapter.

**Section Nine- No License Required for Deliveries** No license shall be required of any person for any mere delivery in the Town of any property purchased or acquired in good faith from another person at his regular place of business outside the Town where no intent by that person is shown to exist to evade the provisions of this chapter.

**Section Ten-Transfer of License** Each license granted under this chapter shall be for the sole use and benefit of the person to whom it is issued and shall not be transferable. In case of the death of any individual licensee, his personal representative shall succeed to all rights there under until the expiration of the license.

**Section Eleven- Display** Every person holding a license issued pursuant hereto shall expose such license in a conspicuous manner in the principal office of this place of business.

**Section Twelve-** Any person engaged in any activity within the Town as defined and contained within Section One without possessing a valid license shall be guilty of a misdemeanor. The fine for the first offense shall be triple the amount of the fee required for the license. Any subsequent conviction within a period of five years shall impose a fine five times that of the amount of the fee required for a license.